Indira Gandhi National Open University
Regional Centre : Hyderabad

Convocation Form

To
The Regional Director,
IGNOU Regional Centre,
Plot No.207, Kavuri Hills Phase-II
Near Madhapur Police Station, Jubilee Hills PO
Hyderabad - 500033

Sir,

I am enclosing herewith the Convocation form, Demand Draft as indicated below. My particulars are as follows:

1. **ENROLMENT NO.** : | | | | | | | | | |

2. **NAME OF THE PROGRAMME: (i)** _____

   (ii) PROGRAMME CODE [ ]

3. **NAME IN FULL (IN ENGLISH)** : _____
   (IN CAPITAL LETTERS)

4. **ADDRESS** : _____
   _____
   _____

5. **E-mail ID** : _____

6. **TELEPHONE NO.** : _____

7. **PARTICULARS OF PAYMENT OF REGISTRATION FEE** : **DD NO.**_____**DATED**_____ **AMOUNT Rs.** _____
   PAYABLE AT_____
   BANK_____ **PLACE OF ISSUE** _____

Yours faithfully,

Signature : _____

Name of the Student : _____

Date : _____

Note : ***Students are advised to enclose a copy of Grade Card/Provisional Certificate and Original Identity card issued by IGNOU and Demand Draft with the requisite fee shown against the respective learner.***